



Tobacco Settlement Endowment Trust Board of Directors
Regular Meeting
Tuesday, January 19, 2016
1:00 pm

Location

Oklahoma Tobacco Research Center
655 Research Parkway, Suite 400
Oklahoma City, OK 73104

***Contact:** Janet Love
(405) 521-4988 or 820-6982

AGENDA

- 1. Open Meeting Act Announcement & Call to Order – Jim Gebhart, Chair**
- 2. Approval of Minutes of the November 13, 2015 Regular Board Meeting**
- 3. Chair’s Report – Jim Gebhart**
 - a. Introduction of new board member, Michelle Stephens, JD
 - b. Presentation – Oklahoma Tobacco Research Center *Six Month Progress Report* – Jennifer Vidrine, PhD, Director
 - c. Review and Discussion of Draft TSET Strategic Map
- 4. Program Development Committee Report – Ken Rowe, Chair**
 - a. Discussion and possible action on incentive grants
 - i. Healthy Community Incentive Grant Applications

City of Idabel	Gold	\$37,000
City of Okmulgee	Gold	\$37,000
City of Sand Springs	Silver	\$42,000
Town of Fort Gibson	Gold	\$20,000
Town of Earlsboro	Bronze	\$4,000
City of Piedmont	Gold	\$50,000
Town of Achille	Gold	\$20,000
City of Weatherford	Gold	\$45,000
Town of Cleo Springs	Gold	\$20,000
City of Collinsville	Gold	\$25,000
Total		\$300,000

Note: The Board of Directors may discuss, note to approve, vote to disapprove, vote to table or decide not to discuss any item(s) on the agenda.

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ii. Healthy School District Incentive Grant Applications

Blue Jacket Public Schools	\$3,000
Boswell Schools	\$3,000
Cleora Public Schools	\$2,625
Coyle Schools	\$500
Davis Public Schools	\$5,000
Snyder Public Schools	\$3,000
Stilwell Public Schools	\$5,000
Total	\$22,125

iii. Healthy Schools Incentive Grant Applications

Ben Franklin Science Academy	\$2,000
Central High Elementary School	\$1,500
Eliot Elementary School	\$1,500
MLK, Jr. Elementary School	\$2,000
Millwood Arts Academy	\$1,500
Millwood Elementary Learning Academy	\$1,500
Springer Elementary School	\$1,000
Springer Middle/High Schools	\$1,000
Total	\$12,000

5. Agency Operations Committee Report – Don Millican, Chair

- a. Discussion and possible action on a revised “Allocation of Earnings and Reserve Fund Policy”
- b. Discussion and possible action on FY 17 budgets under the revised Allocation of Earnings and Reserve Fund Policy
- c. Discussion and possible action on TSET Certification of Non-Acceptance of Tobacco Funds Policy
- d. FY 15 Budget to Actual report, Operating and Programs Budgets
- e. FY 16, First Quarter, Budget to Actual report, Operating and Programs Budget
- f. FY 2016 Operating Budget Revision
- g. FY 2016 Programs Budget Revision
- h. Update on status of grants management system

6. Program Implementation Committee Report – Curtis Knoles, Chair

- a. Discussion and possible action on Physician Manpower Training Commission grant
- b. Discussion and possible action on Oklahoma Center for Adult Stem Cell Research carryover from FY 15

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- c. Program Updates, Jonas Mata, Director of Programs
 - i. OSU Medical Residency Program
 - ii. FitnessGram
 - iii. TSET Healthy Living Program
 - 1. Table of Evidence
 - 2. Program Description
 - d. FY 2016 Health Communication Updates, Sjonna Paulson, Director of Health Communicaton
 - i. Shape Your Future
 - ii. Tobacco Stops With Me
 - iii. Oklahoma Tobacco Helpline
- 7. Public Information& Outreach Committee Report – Ken Rowe, Chair**
- a. Conference sponsorships notification
 - b. Event sponsorships status
 - c. Upcoming events and trainings
 - d. Public Information and Outreach Plan Status, Julie Bisbee, Public Information and Outreach Officer
 - e. Brand Unification Strategy – Sjonna Paulson
- 8. New Business** – any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda [25.O.S § 311 (A) (9)]
- 9. Public Comment**
- 10. Adjourn**

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