



**Oklahoma Tobacco Settlement Endowment Trust
Board of Directors
Regular Meeting
Tuesday, May 19, 2020
1:00 p.m.**

Location:
University Research Park
PHF Conference Center, Kiva Conference Room
655 Research Parkway
Oklahoma City, OK 73104

In addition to the physical location noted above, this meeting will also be held via Zoom videoconference with a livestream option for enhanced public accessibility in compliance with the Open Meeting Act as amended by SB 661.

**Face masks are required for all in-person attendees.*

<https://zoom.us/j/91973608750>

Or iPhone one-tap:

US: +16699009128, 91973608750# or +12532158782, 91973608750#

Or Telephone: Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 919 7360 8750

A livestream of the meeting can be accessed at <https://youtu.be/B-ydruFXq4Y>.

Board member Bruce Benjamin will be present at the meeting location.

Board members Jack Allen, Casey Killblane, Curtis Knoles, Ken Rowe, Marshall Snipes and Michelle Stephens will attend via videoconference.

AGENDA

1. Open Meeting Act Announcement and Call to Order
2. Approval of Minutes of the March 12, 2020, Regular Board Meeting
3. Chair's Report – *Bruce Benjamin*
 - a. TSET strategic plan
 - b. 2020 board retreat
4. Executive Director's Report – *Julie Bisbee*
 - a. Operations
 - b. Overview of Executive Director activities
 - c. Legislative update

Note: The Board of Directors may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item(s) on the agenda.

If accommodation is needed on the basis of ability, please contact Kathie Darr at (405) 521-3888 or (405) 820-6982 for assistance.

5. Discussion and Possible Action on Funding for Food Access Partnerships
6. Programs Committee Report – *Curtis Knoles*
 - a. Update on OSU Medical Authority Hospital Residency Training Program
 - b. Discussion of COVID-19 impact on FY 2020 grant performance
 - c. Discussion and possible action on Healthy Living Program 2.0 grant awards
 - d. Discussion and possible action on a no-cost extension FY 2020 agreement for OCASCR
 - e. Discussion and possible action on FY 2021 contract and grant renewal requests

FY 2021 Contract and Grant Renewal Requests	FY 2021 Request
ChangeLab Solutions <i>Technical assistance, training, and product development</i>	\$250,000
Emory University <i>Public Health Academy of Oklahoma</i>	\$172,589
Oklahoma Department of Mental Health and Substance Abuse Services <i>Wellness Enhancement System Initiative</i>	\$584,788
Oklahoma Health Care Authority <i>SoonerQuit</i>	\$270,231
Oklahoma Health Care Authority <i>Health Communications cost share for SoonerQuit</i>	\$2,000,000
Oklahoma Hospital Association <i>Hospitals Helping Patients Quit (HHPQ) and WorkHealthy Hospitals (WHH) programs</i>	\$593,126
Oklahoma Medical Research Foundation <i>Oklahoma Center for Adult Stem Cell Research</i>	\$2,910,000
Oklahoma State Department of Health - Center for Chronic Disease Prevention & Health Promotion <i>Technical assistance, coordination, and training</i>	\$1,140,103
Onside Partners <i>Technical assistance, training, and product development</i>	\$95,000
Physician Manpower Training Commission <i>Oklahoma Medical Loan Repayment Program</i>	\$416,230
Rescue <i>Free the Night smoke-free bars and clubs program</i>	\$213,750
University of Oklahoma Health Sciences Center - College of Public Health <i>Program evaluation</i>	\$1,585,000
University of Oklahoma Health Sciences Center - Stephenson Cancer Center <i>Oklahoma Health Promotion Research Center (formerly OTRC)</i>	\$3,686,000
University of Oklahoma Health Sciences Center - Stephenson Cancer Center <i>TSET Cancer Research Program</i>	\$5,335,000
University of Oklahoma Health Sciences Center - Stephenson Cancer Center <i>Helpline management subcontract with Optum</i>	\$4,000,000
University of Oklahoma Health Sciences Center - Stephenson Cancer Center <i>Helpline oversight</i>	\$287,451

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VI Marketing and Branding
Tobacco Stops With Me, Shape Your Future, Oklahoma Tobacco Helpline campaigns \$11,685,000

VI Marketing and Branding
State match for federal funds to OHCA \$2,000,000

Total Requested: \$37,224,268

7. Public Information and Outreach Committee Report – *Casey Killblane*
 - a. Health communication update
 - b. Discussion and possible action on TSET youth media and marketing RFP
 - c. Outreach activities update
 - d. Sponsorship and training grants
 - e. Upcoming events

8. Agency Operations Committee Report – *Marshall Snipes*
 - a. Earnings estimate from endowment trust
 - b. Expenditure reports
 - i. FY 2020 Budget to Actual – Operating
 - ii. FY 2020 Budget to Actual – Programs
 - c. FY 2020 balance sheet
 - d. Discussion and possible action on FY 2021 budget

9. New Business – Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda [25 O.S. § 311 (A)(9)]

10. Public Comment – Limited to items listed on the agenda

11. Adjournment

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