



**Oklahoma Tobacco Settlement Endowment Trust Board of Directors**  
Regular Board Meeting

**Location:**

655 Research Parkway  
Oklahoma City, OK 73104  
KIVA Board Room

**\*Contact:** Janet Love (405) 820-6982

Tuesday, May 24, 2016  
10:00 am

**AGENDA**

- 1. Open Meeting Act announcement and Call to Order – Jim Gebhart, FACHE, Chair**
- 2. Approval of minutes of the March 24, 2016 Regular Board Meeting**
- 3. Chair’s Report – Jim Gebhart**
  - A. Announcement of April 2016 Master Settlement Agreement payments and amounts allocated to the Tobacco Settlement Endowment Trust Fund
  - B. Recognition of Kim McCoy, TSET Director of Grants Management
  - C. Upcoming board meeting dates and locations
  - D. Ethics Commission filings for board and staff
- 4. Public Information and Outreach Committee, Ken Rowe, CPA, Committee Chair**
  - A. Update on Public Information and Outreach Plan
  - B. Discussion and possible action to create a Public Information and Outreach Specialist FTE
  - C. Policy updates
  - D. Training events and sponsorships

**5. Program Development Committee Report – Ken Rowe, CPA, Committee Chair**

**A. Discussion and possible action on Healthy Communities Incentive Grants**

<b>Applicant</b>	<b>Level of Award</b>	<b>Population</b>	<b>Grant Amount</b>
Town of Boynton	Gold	246	\$20,000
Town of Council Hill	Gold	157	\$20,000
Town of Haskell	Gold	2,001	\$20,000
Town of Oktaha	Gold	388	\$20,000
Town of Summit	Gold	138	\$20,000
Town of Taft	Gold	300	\$20,000

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**B. Discussion and possible action on Healthy School District Incentive Grants**

<b>Applicant</b>	<b>Enrollment</b>	<b>Grant Amount</b>
Greasy School District	91	\$1,500
Henryetta Public Schools	1,252	\$5,000
Moffett Public School District	382	\$1,500
Okeene Public School District	328	\$3,000
Shattuck Public Schools	353	\$3,000

**6. Program Implementation Committee Report – Curtis Knoles, MD, Committee Chair**

<b>A.</b>	<b>Discussion and possible action on continuation application from Rescue Social Change Group</b> <i>Free the Night</i> smokefree bars and clubs program	\$250,000
<b>B.</b>	<b>Oklahoma State Department of Health, Center for the Advancement of Wellness, Continuation agreement</b> Technical assistance, coordination, and training	\$1,200,500
<b>C.</b>	<b>Health Communication update and plans for FY 17</b> Sjonna Paulson, Director of Health Communication	
<b>D.</b>	<b>Discussion and Possible Action on FY 17 Grant &amp; Contract renewals</b>	
	<b>i.</b> VI Marketing and Branding, Health Communications Tobacco Stops With Me, Shape Your Future, Oklahoma Tobacco Helpline campaigns	\$12,598,000
	<b>ii.</b> Oklahoma Dept. of Mental Health and Substance Abuse Services TSET Health Systems Initiative	\$390,000
	<b>iii.</b> Oklahoma Health Care Authority TSET Health Systems Initiative	\$470,000
	<b>iv.</b> Oklahoma Hospital Association TSET Health Systems Initiative	\$660,000
	<b>v.</b> Physician Manpower Training Commission Oklahoma Medical Loan Repayment Program	\$391,000
	<b>vi.</b> Oklahoma State University – Center for Health Sciences Rural Medical Residencies	\$635,000
	<b>vii.</b> Oklahoma Medical Research Foundation Oklahoma Center for Adult Stem Cell Research	\$3,000,000
	<b>viii.</b> Univ. of Oklahoma Health Sciences Center – Stephenson Cancer Center TSET Cancer Research Program	\$5,500,000
	<b>ix.</b> Univ. of Oklahoma Health Sciences Center – Stephenson Cancer Center Oklahoma Tobacco Research Center	\$3,800,000
	<b>x.</b> Univ. of Oklahoma Health Sciences Center – Stephenson Cancer Center Oklahoma Tobacco Helpline services and oversight	\$4,289,000
	<b>xi.</b> Univ. of Oklahoma Health Sciences Center – College of Public Health Evaluation services, sub-contract to OSU Department of Nutrition Sciences	\$1,785,000
	<b>xii.</b> Oklahoma State Department of Health, Ctr for the Advancement of Wellness FitnessGram in Oklahoma Schools	\$120,000
	<b>xiii.</b> ChangeLab Solutions, Inc., Technical assistance, consultation, resource development for the TSET Healthy Living Program	\$400,000

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<b>xiv.</b>	Emory University Management of the Public Health Academy of Oklahoma	\$200,000
<b>xv.</b>	University of Wisconsin – Center for Tobacco Research and Intervention Consultation on research and evaluation	\$90,000
<b>xvi.</b>	Cati Brown-Johnson, PhD Consultation on Health Communications	\$30,000
<b>xvii.</b>	Oklahoma City Boathouse Foundation Youth outreach	\$211,000
<b>xviii.</b>	TSET Healthy Living Program	
	Adair County Environmental Health Initiative, Inc. (ACE-HI) Adair County	\$240,000
	Atoka County Health Department Atoka and Coal Counties	\$230,000
	Bryan County Health Department Bryan County	\$295,000
	Canadian County Health Department Canadian County	\$325,000
	Carter County Health Department Carter County (Two Sectors)	\$175,000
	Cherokee County Health Services Council Cherokee County	\$255,000
	Choctaw County Health Department Choctaw Counties	\$185,000
	City of Elk City Youth and Family Programs Beckham, Custer, Roger Mills, Washita Counties	\$447,224
	Comanche County Health Department Comanche County (Two Sectors)	\$175,000
	Comanche County Memorial Hospital Comanche County (Two Sectors)	\$200,000
	Community Children's Shelter and Family Services Center Inc. Carter County (Two Sectors)	\$175,000
	Gateway to Prevention and Recovery Pottawatomie County	\$326,000
	Gateway to Prevention and Recovery Hughes, McIntosh, Okfuskee Counties	\$330,000
	Gateway to Prevention and Recovery Seminole County	\$245,000
	Great Plains Youth & Family Services, Inc. Caddo and Kiowa Counties	\$265,000
	Jackson County Health Department Jackson County (Two Sectors)	\$200,000
	Johnston County Health Department Johnston and Marshall Counties	\$195,000
	KI BOIS Community Action Foundation, Inc. Haskell and Latimer Counties	\$195,000

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Kingfisher County Health Department Kingfisher and Blaine Counties	\$275,000
LeFlore County Youth Services, Inc. LeFlore County	\$248,000
Lincoln County Health Department Lincoln County	\$298,000
Logan County Health Department Logan County	\$289,000
Mayes County HOPE Coalition Mayes County	\$309,000
McClain Garvin County Youth and Family Center, Inc. Garvin County	\$177,000
McCurtain County Health Department McCurtain County	\$215,000
Muskogee County Health Department Muskogee County	\$420,000
Norman Regional Health System Cleveland County	\$440,000
Norman Regional Health System McClain County	\$260,000
Norman Regional Health System Grady County	\$270,000
Northeastern Tribal Health System Ottawa County	\$250,000
Northwest Family Services, Inc. Woods, Major and Alfalfa Counties	\$155,000
Nowata CAN Nowata County	\$175,000
Oklahoma City-County Health Department Oklahoma County	\$666,000
Oklahoma State University Department of Wellness Payne County	\$310,000
Oklahoma State University Department of Wellness Kay County	\$275,000
Oklahoma State University Department of Wellness Creek County	\$340,000
Okmulgee County Health Department Okmulgee County	\$279,000
People Inc. Sequoyah County	\$205,000
Pittsburg County Health Department Pittsburg County	\$315,000
Pontotoc County Health Department Pontotoc County	\$285,000

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Pushmataha County Health Department Pushmataha County	\$175,000
ROCMND Area Youth Services, Inc. Delaware County	\$275,000
ROCMND Area Youth Services, Inc. Craig County	\$190,000
Rogers County Volunteers for Youth, Inc. Rogers County	\$320,000
Rural Health Projects, Inc. Garfield and Grant Counties	\$250,000
Southwest Oklahoma Community Action Group, Inc. Greer, Harmon, Jackson and Tillman Counties (Two sectors in Jackson Co.)	\$200,000
Texas County Health Department Texas County	\$204,000
Tulsa City-County Health Department Tulsa County	\$716,770
Wagoner County Health Department Wagoner County	\$330,000
Woodward County Health Department Woodward County	\$105,000

## 7. Agency Operations Committee Report – Don Millican, CPA Committee Chair

- A. **Third Quarter FY 16 Budget to Actual**
    - i. Operating Budget
    - ii. Programs Budget
  - B. **Discussion and possible action on FY 16 Programs Budget Revisions** to reduce agreements related to anticipated unspent funds.
  - C. **Discussion and possible action to establish FY 17 Budgets**
    - i. Operating Budget
    - ii. Programs Budget
8. **Discussion and possible action to enter into Executive Session**, as authorized by 25 O.S. § 307(B)(1,) for Board of Directors to interview and discuss candidates A, B, and C for TSET Chief Executive Officer position
9. **Discussion and possible action to enter into open session**
10. **Discussion and possible action on items arising from executive session.**
11. **New Business** – any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda [25 O.S. § 311 (A)(9)]
12. **Public Comment**
13. **Adjournment**

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