

Oklahoma Tobacco Settlement Endowment Trust Fund Board of Directors
Regular Board Meeting
Friday, February 23, 2007, 10:00 am

LOCATION

3700 N. Classen Blvd.
Second Floor Conference Room 265
Oklahoma City, OK
Contact: Dorothy Antwine (405) 820-6982

AGENDA

1. Open Meeting Act Announcement and Call to Order– Kenneth D. Rowe, Chair
 - a. Announcement of filing of meeting and posting of the agenda in accordance with the Open Meeting Act
2. Approval of Minutes of the November 17, 2006 regular board meeting
3. Chair’s Report – Kenneth D. Rowe, Chair
 - a. Calendar Year 2007 Board Meetings
 - b. Ethics Commission reporting
 - c. Other
4. Board of Investors Report – James Wilbanks, Director of Revenue & Fiscal Policy, State Treasurer’s Office
5. Director’s Report – Tracey Strader, Executive Director
 - a. FY 2006 Annual Report
 - b. Presentation to the Board of Investors, February 14, 2007
 - c. Conference updates and Upcoming training opportunities
 - d. Other
6. Program Committee Report – Susan Walters Bizé, Chair
 - a. Presentation – Communities of Excellence Local Experiences – Louise Micolites, Cherokee County Coordinator and Janie Horton, Carter County Coordinator
 - b. Community Program Updates
 - i. Communities of Excellence Updates
 - ii. Specific Populations Updates
 - c. Counter-marketing updates
 - d. Oklahoma Tobacco Helpline updates
 - e. TSET Grantmaking Policies

7. Evaluation Committee Report – Donald Cooper, M.D., Chair
 - a. Oklahoma Tobacco Helpline Evaluation Updates
 - b. Communities of Excellence Evaluation Updates
 - c. Evaluation of FY 2008 Counter-marketing Campaign

8. Agency Operations Committee Report – Casey Killblane, Chair
 - a. FY 2007, Second Quarter Expenditures, Budget to Actual
 - b. Communities of Excellence Grant Year Closeout
 - c. Price reduction related to the Free & Clear, Inc. contract for Oklahoma Tobacco Helpline Services (#09200000002)
 - d. Joint Oklahoma State Department of Health/TSET Invitation to Bid for media services
 - e. Agency Performance review – Oklahoma House of Representatives, Government Modernization, Agency Review and Administrative Rules Committee
 - f. TSET Administrative Rules
 - g. Plans for evaluation of the Executive Director

9. Update on tobacco control legislation and policy – Wes Glinsmann, Chair, Oklahoma Alliance on Health or Tobacco

10. New Business

11. Public Comment

12. Break

13. Strategic Planning Session
 - a. Presentation – Oklahoma Cancer Institute – Robert Mannel, M.D., Oklahoma Cancer Institute
 - b. Discussion of long-term goals and priorities
 - c. Next steps

14. Adjournment

NOTE: The Board of Directors may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.