AGENDA

1. Open Meeting Act Announcement and Call to Order– Casey Killblane, Chair

2. Approval of Minutes of the May 18, 2009 regular board meeting

3. Board of Investors Update – Travis Monroe, Director of Agency Services, State Treasurer’s Office
   a. Notification of certification of earnings from FY 2009
   b. Other updates

4. Chair’s Report – Casey Killblane
   a. Board Meeting Dates for 2010
   b. Special Board Meeting on Adult Stem Cell Research September 24, 2009
   c. Board Retreat November 17-18, 2009
   d. Other updates

5. Director’s Report – Tracey Strader
   a. Recent training events and upcoming training opportunities
   b. Conference sponsorships update
   c. Agency updates

6. Program Development Committee Report - Susan Walters Bizé, Chair
   a. Discussion and possible action to allocate grant funding for enforcement of the Oklahoma Youth Access to Tobacco Act
   b. Discussion and possible action to re-authorize release of a Request for Proposals for the Communities of Excellence in Tobacco Control Program (Wave III)
   c. Discussion and possible action to authorize development of one or more Requests for Proposals for Projects to Address Tobacco Control in Specific Populations
   d. Update on status of Adult Stem Cell Research planning efforts

7. Program Implementation Committee Report – George Foster, O.D., Chair
   a. Presentation – Oklahoma Tobacco Research Center update, and Oklahoma Tobacco Helpline Weight Concerns Randomized Controlled Clinical Trial update – Laura Beebe, Ph.D., Director, Oklahoma Tobacco Research Center
   b. Notification of increased amount of contract with the American Legacy Foundation for membership in the National Alliance for Tobacco Cessation
   c. Consideration and possible action to increase the contract with the Oklahoma Tobacco Research Center for the National Adult Tobacco Survey.
d. Consideration and possible action on renewal of grant with the Oklahoma State University Center for Health Sciences for the Addressing Tobacco in Specific Populations program, “Tobacco Free Zone” (RFP# 0920000003).
e. Consideration and possible action on renewal of grants for the Communities of Excellence in Tobacco Control Program, Wave II (RFP# 092-1)
f. Consideration and possible vote on amendment to the TSET unsolicited proposals process
g. Consideration and possible action on Grant Termination Process.

8. Agency Operations Committee Report – Kenneth D. Rowe, Chair
   a. FY 2009, Fourth Quarter Expenditures, Budget to Actual, Operating & Programs Budgets
   b. Consideration and possible action on FY 2010 Final Operating & Programs Budgets
   c. Update on administrative rules process
   d. FY 09 Agency Audit and Grantee Desk Audits update

9. Proposed Executive Session
   a. Review and discussion of proposals in response to the Request for Proposals for the Oklahoma Tobacco Helpline (RFP# TSET 092-3), as authorized by the Open Meeting Act – 25 O.S. § 307(b)(7) and as required to preserve confidentiality under 62 O.S. Supp. 2006, § 2309(C)(4).
   c. Review and discussion of unsolicited proposal, as authorized by the Open Meeting Act – 25 O.S. § 307(b)(7) and as required to preserve confidentiality under 62 O.S. Supp. 2006, § 2309(C)(4).

10. Proposed Executive Session
    a. Board of Directors to discuss evaluation of the executive director and salaries of the executive director and staff – as authorized by 25 O.S. § 307(B)(1).

11. Consideration and possible vote on items from Executive Session
    a. Proposals in response to the Request for Proposals for the Oklahoma Tobacco Helpline (RFP# TSET 092-3)
    b. Proposals in response to the Request for Proposals for the Communities of Excellence in Tobacco Control Program, Wave I, Round II, (RFP# TSET 092-2)
    c. Unsolicited proposal
    d. Evaluation of the executive director and salaries of the executive director and staff

12. New Business – any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda [25 O.S. § 311 (A)(9)]

13. Public Comment

14. Adjournment

NOTE: The Board of Directors may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.