



**Oklahoma Tobacco Settlement Endowment Trust
Board of Directors
Regular Board Meeting
10 a.m. Thursday, August 27, 2020**

University Research Park
PHF Conference Center, Kiva Conference Room
655 Research Parkway
Oklahoma City, OK 73104

In addition to the physical location noted above, this meeting will also be held via Zoom videoconference with a livestream option for enhanced public accessibility in compliance with the Open Meeting Act as amended by SB 661.

**Face masks are required. Members of the public who plan to attend in person must complete the OUHSC COVID-19 Screening and Reporting Tool, 24 hours in advance of the meeting: https://covidreporting.ouhsc.edu/visitor_screening*
Attendees must provide a printed copy of receipt of their screening by OUHSC Employee Health Clinic to the Conference Center, who will maintain them until further notice, in case the need for contact tracing should occur. Online attendance is encouraged.

Zoom Meeting Link: <https://zoom.us/j/98561805326>

Meeting ID: 985 6180 5326

One tap mobile

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Meeting ID: 985 6180 5326

A livestream of the meeting can be accessed at <https://youtu.be/whRFHzuSwDA>

Board member Bruce Benjamin will be present at the meeting location. Board members Jack Allen, Susanna Gattoni, Casey Killblane, Ken Rowe, Marshall Snipes and Michelle Stephens will attend via videoconference.

AGENDA

1. Open Meeting Act Announcement and Call to Order
2. Approval of Minutes of the May 19, 2020, Regular Board Meeting
3. Chair's Report – *Bruce Benjamin*
 - a. Introduction of new member of TSET Board of Directors

Note: The Board of Directors may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item(s) on the agenda.

If accommodation is needed on the basis of ability, please contact Melanie Sommers at (405) 521-3888 or (405) 820-6982 for assistance.

4. Executive Director's Report – *Julie Bisbee*
 - a. Overview of Executive Director activities

5. Programs Committee Report – *Bruce Benjamin*
 - a. Discussion and possible action on funding TSET Food Systems Impact Grants
 - b. Discussion and possible action on FY21 Incentive Grant Criteria
 - c. Discussion and possible action on Free The Night
 - d. Overview of new TSET Healthy Living Program service area and activities
 - e. Health Systems Impact Grant Program Summary

6. Public Information and Outreach Committee Report – *Casey Killblane*
 - a. Discussion and possible adoption of policy resolutions
 - i. Tobacco use prevention and reduction
 - ii. Obesity prevention and reduction
 - b. Overview of the TSET Healthy Youth Initiative, Jeff Jordan, Rescue
 - c. Health communication update
 - d. Outreach activities update
 - e. Sponsorship and training grants
 - f. Upcoming events

7. Agency Operations Committee Report – *Marshall Snipes*
 - a. Update from the TSET Board of Investors
 - i. Update on preliminary certification of endowment earnings for FY2020
 - b. Expenditure reports
 - i. FY 2020 Budget to Actual – Operating
 - ii. FY 2020 Budget to Actual - Programs
 - c. FY 2020 balance sheet
 - d. FY21 Budget Reports
 - i. FY2021 Operating Budget
 - ii. FY2021 Programs Budget
 - e. Analysis of 3-year-rolling average
 - f. Current commitments

8. Public Comment – Limited to items on the agenda.

9. New Business – Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda [25 O.S. § 311 (A)(9)]

10. Adjourn

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