

**Oklahoma Tobacco Settlement Endowment Trust Fund Board of Directors**

Regular Board Meeting  
Monday, November 19, 2007  
10:30 am

**LOCATION**

3700 N. Classen Blvd., Suite 265  
Oklahoma City, OK 73118

Contact: Dorothy Antwine (405) 820-6982

**AGENDA**

1. Open Meeting Act Announcement and Call to Order– Kenneth D. Rowe, Chair
  - a. Announcement of filing of meeting and posting of the agenda in accordance with the Open Meeting Act
2. Approval of Minutes of the September 6 and 7, 2007 regular board meeting
3. Board of Investors Update - James Wilbanks, Director of Revenue and Fiscal Policy, State Treasurer's Office
4. Report on the FY 2007 Annual Independent Audit – Nate Atchison, Partner, Finley & Cook, PLLC
5. Chair's Report – Kenneth D. Rowe
  - a. Board Meeting Dates for 2008
  - b. Attorney General's Opinion
  - c. Strategic Plan Update
6. Election of Officers
  - a. Election of Chair and Vice-Chair
  - b. Committee assignments
7. Director's Report – Tracey Strader
  - a. Introduction of Director of Communications
  - b. National Conference on Tobacco or Health
  - c. Annual Report Update
8. Evaluation Committee Report – Dr. Don Cooper, Committee Chair
  - a. FY 2007 Oklahoma Tobacco Helpline Preliminary Evaluation Summary

- b. Plans for evaluation of the public education campaign
9. Program Committee Report – Susan Walters Bizé, Chair
    - a. Update on Unsolicited Proposals process
    - b. Program Updates
      - i. Grantees Annual Meeting
      - ii. Communities of Excellence
      - iii. Addressing Tobacco in Specific Populations
      - iv. Public Education Campaign
      - v. Oklahoma Tobacco Helpline
    - c. Presentation – Update on Oklahoma Tobacco Research Center – Dr. Laura Beebe, OU College of Public Health
  10. Agency Operations Committee Report – Casey Killblane, Chair
    - a. FY 2007 Fourth Quarter Expenditures, Operating and Program Budgets, Budget to Actual
    - b. FY 2008 First Quarter Expenditures, Operating and Program Budgets, Budget to Actual
    - c. Media vendor selection
  11. Update on tobacco control legislation and policy – Wes Glinsmann, Chair, Oklahoma Alliance on Health or Tobacco
  12. New Business – any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda [25 O.S. § 311 (A)(9)]
  13. Public Comment
  14. Adjournment

NOTE: The Board of Directors may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.