

**Oklahoma Tobacco Settlement Endowment Trust
Board of Directors**

**Healthy Schools and School Districts Incentive Grants
Guidelines and Application Instructions**

Purpose

TSET provides Incentive Grants to schools and school districts throughout Oklahoma for the purpose of supporting improved health for school age students, faculty and administration.

Applications are accepted year round.

Additional Information

Applicants must contact TSET Healthy Schools Incentive Grants Program Manager Sharon Howard sharonh@tset.ok.gov 405-521-6231 to discuss their application prior to presentation of a request. An in-person or phone meeting may be required to provide details.

Eligibility

- For schools and school districts to be eligible to apply for TSET Incentive Grants, individual schools within the school district need to apply for and receive Certified Healthy School status from the Oklahoma State Department of Health.
- Schools can apply to be a Certified Healthy School at: <http://certifiedhealthyok.com/>. The application period for Certified Healthy Schools is open from August 1 – November 1.
- Each school site as recognized by the Oklahoma State Department of Education should apply for certification.

School District Incentive Grant

- School districts that adopt all of the Incentive Grant policies and criteria that impact students during the school day will eligible to apply for funding.
- A Bonus Incentive Grant will be offered to districts that opt to adopt policy that allows for only healthy food and beverage options outside of the school day. This would include after school events, celebrations, fundraising and concessions.

- Please visit http://www.tset.ok.gov/sites/g/files/gmc166/f/HSIG_2016_District_Criteria_Healthy_Schools_Incentive_Grants.pdf for Healthy District Incentive Grant (HDIG) criteria. Please use the listed criteria to prepare to answer application questions and upload required documentation.

School Site Incentive Grant

- After their school district has adopted the Incentive Grant policies and criteria that effect students during the school day, individual school sites that were awarded Certified Healthy School status will be eligible to apply for Incentive Grants.
- Schools will implement policy and work on the Center for Disease Control (CDC) Coordinated School Health Framework.
- The incentive grants for schools will be progressive as the school continues to work on Coordinated School Health and work toward CDC recognized best practices by utilizing the School Health Index and implementing action plans to improve student and faculty health and wellness.
 - Please visit http://www.tset.ok.gov/sites/g/files/gmc166/f/HSIG_2016_Healthy_Schools_Incentive_Grant_Criteria_.pdf for Health School Incentive Grant (HSIG) criteria. Please use the listed criteria to prepare to answer application questions and upload required documentation.